

**No. P-01/1/2022-Phil-DoP**

भारत सरकार (Government of India)  
संचार मंत्रालय (Ministry of Communications)  
डाक विभाग (Department of Posts)  
फिलैटली प्रभाग (Philately Division)

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डाक भवन, संसद मार्ग  
नई दिल्ली-110001  
दिनांक : 02 जुलाई, 2024  
3

To

The General Manager, Security Printing Press, Hyderabad 500063  
The General Manager, Indian Security Printing Press, Nasik  
422101

**Subject: Circulation of revised distribution list of  
Commemorative Postage Stamps - reg.**

Sir/Madam,

In partial modification to the existing distribution list of Commemorative Postage Stamp which was circulated vide this Division's letter no. 1-1/2014-Phil dated 03.12.2020, the revised distribution list modifying the complimentary quota for Director (Philately), Dak Bhawan Quota is issued herewith for information and necessary action.

2. This issues with the approval of the competent authority.

Yours sincerely,

(S K Sharma)  
Asst Director General (Philately)

Encl: As above

Copy to

1. CMD, SPMCIL for kind information
2. The General Manager, CEPT Mysuru (for uploading the distribution list at postage stamp website)
3. All CPMsG/ o/o Addl DG(APS)
4. DDG(Phil.)/Director(Phil)
5. Office copy



Dated - 03-July-2024

| Distribution list for stamps, MSs, Sheetlets, FDCs and Brochures |                  |                           |                              |                              |                                      |                       |                             |
|------------------------------------------------------------------|------------------|---------------------------|------------------------------|------------------------------|--------------------------------------|-----------------------|-----------------------------|
| Sl. No.                                                          | Circle           | Name of Bureau            | Stamps                       |                              |                                      | Miniature Sheets      | Sheetlets                   |
|                                                                  |                  |                           | Quota for 0.2 million stamps | Quota for 0.3 million stamps | Revised quota for 0.5 million stamps | Revised quota for MSs | Revised quota for Sheetlets |
| 1                                                                | Telangana        | Hyderabad                 | 3600                         | 5400                         | 9000                                 | 3000                  | 3000                        |
| 2                                                                | Andhra Pradesh   | Kurnool                   | 4400                         | 6600                         | 11000                                | 1200                  | 1200                        |
| 3                                                                |                  | Vijaywada                 | 2400                         | 3600                         | 6000                                 | 1700                  | 1700                        |
| 4                                                                |                  | Visakhapatnam H.O.        | 800                          | 1200                         | 1985                                 | 600                   | 600                         |
| 5                                                                | Assam            | Guwahati                  | 1040                         | 1560                         | 2600                                 | 500                   | 700                         |
| 6                                                                | Bihar            | Muzaffarpur               | 600                          | 900                          | 1500                                 | 2000                  | 2000                        |
| 7                                                                |                  | Patna                     | 4800                         | 7200                         | 12000                                | 2000                  | 2000                        |
| 8                                                                |                  | Bodhgaya S.O.             | 60                           | 90                           | 140                                  | 50                    | 100                         |
| 9                                                                |                  | Bhagalpur                 | 600                          | 900                          | 1500                                 | 500                   | 500                         |
| 10                                                               | Chattisgarh      | Bhilai 1 S.O.             | 600                          | 900                          | 1500                                 | 300                   | 300                         |
| 11                                                               |                  | Bilaspur H.O.             | 360                          | 540                          | 900                                  | 200                   | 200                         |
| 12                                                               |                  | Raipur H.O.               | 1200                         | 1800                         | 3000                                 | 600                   | 500                         |
| 13                                                               | Delhi            | Sansad Marg H.O.          | 16100                        | 24150                        | 40250                                | 8050                  | 8100                        |
| 14                                                               | Gujarat          | Ahmedabad G.P.O.          | 2340                         | 3510                         | 5850                                 | 2200                  | 2200                        |
| 15                                                               |                  | Rajkot H.O.               | 340                          | 510                          | 850                                  | 400                   | 500                         |
| 16                                                               |                  | Vadodara H.O.             | 1200                         | 1800                         | 3000                                 | 800                   | 800                         |
| 17                                                               | Haryana          | Ambala G.P.O.             | 1200                         | 1800                         | 3000                                 | 400                   | 500                         |
| 18                                                               |                  | Gurgaon H.O.              | 1600                         | 2400                         | 4000                                 | 800                   | 800                         |
| 19                                                               | Himachal Pradesh | Shimla G.P.O.             | 1250                         | 1900                         | 3150                                 | 600                   | 600                         |
| 20                                                               | Jammu & Kashmir  | Jammu H.O.                | 600                          | 900                          | 1500                                 | 200                   | 200                         |
| 21                                                               |                  | Srinagar GPO              | 600                          | 900                          | 1500                                 | 200                   | 200                         |
| 22                                                               |                  | Leh H.O.                  | 600                          | 900                          | 1500                                 | 200                   | 200                         |
| 23                                                               | Jharkhand        | Jamshedpur H.O.           | 620                          | 930                          | 1550                                 | 550                   | 650                         |
| 24                                                               |                  | Ranchi G.P.O.             | 4240                         | 6360                         | 10600                                | 1350                  | 1350                        |
| 25                                                               |                  | B Deoghar HO              | 400                          | 600                          | 1000                                 | 500                   | 500                         |
| 26                                                               | Karnataka        | Bengaluru G.P.O.          | 5400                         | 8100                         | 13500                                | 6000                  | 6000                        |
| 27                                                               |                  | Belagavi H.O.             | 1080                         | 1620                         | 2700                                 | 900                   | 900                         |
| 28                                                               |                  | Mangaluru H.O.            | 1600                         | 2400                         | 4000                                 | 1000                  | 1000                        |
| 29                                                               |                  | Mysuru H.O.               | 1000                         | 1500                         | 2500                                 | 600                   | 800                         |
| 30                                                               | Kerala           | Calicut H.O.              | 800                          | 1200                         | 2000                                 | 1000                  | 1000                        |
| 31                                                               |                  | Ernakulam H.O.            | 1800                         | 2700                         | 4500                                 | 1500                  | 1500                        |
| 32                                                               |                  | Thiruvananthapuram G.P.O. | 1600                         | 2400                         | 4000                                 | 2000                  | 2000                        |
| 33                                                               |                  | Thrissur H.O.             | 1080                         | 1620                         | 2700                                 | 600                   | 1000                        |
| 34                                                               | Madhya Pradesh   | Bhopal G.P.O.             | 1800                         | 2700                         | 4500                                 | 500                   | 500                         |
| 35                                                               |                  | Gwalior City S.O.         | 400                          | 600                          | 1000                                 | 400                   | 400                         |
| 36                                                               |                  | Indore G.P.O.             | 960                          | 1440                         | 2400                                 | 600                   | 600                         |
| 37                                                               |                  | Jabalpur H.O.             | 1320                         | 1980                         | 3300                                 | 700                   | 700                         |
| 38                                                               | Maharashtra      | Mumbai G.P.O.             | 7200                         | 10800                        | 18000                                | 6000                  | 6000                        |
| 39                                                               |                  | Nagpur G.P.O.             | 1080                         | 1620                         | 2700                                 | 1000                  | 1000                        |
| 40                                                               |                  | Nashik H.O.               | 800                          | 1200                         | 2000                                 | 400                   | 500                         |
| 41                                                               |                  | Panaji H.O.               | 600                          | 900                          | 1500                                 | 500                   | 500                         |
| 42                                                               |                  | Pune H.O.                 | 4000                         | 6000                         | 10000                                | 2000                  | 2000                        |
| 43                                                               |                  | Aurangabad H.O. (Counter) | 2000                         | 3000                         | 5000                                 | 1000                  | 1000                        |

*[Signature]*  
3/7/2024



|    |                                                                                     |                         |        |        |        |        |        |
|----|-------------------------------------------------------------------------------------|-------------------------|--------|--------|--------|--------|--------|
| 44 | North Eastern                                                                       | Agartala H.O.           | 600    | 900    | 1500   | 200    | 200    |
| 45 |                                                                                     | Aizawal H.O.            | 600    | 900    | 1500   | 200    | 200    |
| 46 |                                                                                     | Imphal H.O.             | 600    | 900    | 1500   | 200    | 200    |
| 47 |                                                                                     | Kohima H.O.             | 200    | 300    | 500    | 200    | 200    |
| 48 |                                                                                     | Shillong G.P.O.         | 1200   | 1800   | 3000   | 500    | 200    |
| 49 | Odisha                                                                              | Bhubaneswar G.P.O.      | 2000   | 3000   | 5000   | 1000   | 1000   |
| 50 |                                                                                     | Cuttack G.P.O.          | 2000   | 3000   | 5000   | 1000   | 1000   |
| 51 |                                                                                     | Sambalpur               | 1000   | 1500   | 2500   | 500    | 500    |
| 52 | Punjab                                                                              | Amritsar G.P.O.         | 1240   | 1860   | 3100   | 1000   | 950    |
| 53 |                                                                                     | Chandigarh G.P.O.       | 1000   | 1500   | 2500   | 1000   | 950    |
| 54 |                                                                                     | Jalandhar City H.O.     | 1080   | 1620   | 2700   | 1200   | 1600   |
| 55 | Rajasthan                                                                           | Ajmer H.O.              | 1700   | 2550   | 4250   | 8100   | 8100   |
| 56 |                                                                                     | Jaipur G.P.O.           | 2900   | 4350   | 7250   | 1600   | 2100   |
| 57 |                                                                                     | Jodhpur H.O.            | 5000   | 7500   | 12500  | 2300   | 2300   |
| 58 | Tamil Nadu                                                                          | Anna Road HO            | 12000  | 18000  | 30000  | 2500   | 2500   |
| 59 |                                                                                     | Coimbatore H.O.         | 2400   | 3600   | 6000   | 800    | 1000   |
| 60 |                                                                                     | Madurai H.O.            | 10000  | 15000  | 25000  | 1000   | 1000   |
| 61 |                                                                                     | Pondicherry H.O.        | 1080   | 1620   | 2700   | 1000   | 1000   |
| 62 |                                                                                     | Tiruchirappalli H.O.    | 2400   | 3600   | 6000   | 1000   | 1000   |
| 63 | Uttar Pradesh                                                                       | Agra H.O.               | 1600   | 2400   | 4000   | 800    | 1000   |
| 64 |                                                                                     | Allahabad H.O.          | 800    | 1200   | 2000   | 400    | 500    |
| 65 |                                                                                     | Kanpur H.O.             | 1600   | 2400   | 4000   | 800    | 800    |
| 66 |                                                                                     | Lucknow G.P.O.          | 2000   | 3000   | 5000   | 1000   | 1000   |
| 67 |                                                                                     | Varanasi H.O.           | 800    | 1200   | 2000   | 200    | 300    |
| 68 | Uttarakhand                                                                         | Gorakhpur H.O.          | 600    | 900    | 1500   | 200    | 300    |
| 69 |                                                                                     | Bareilly H.O.           | 600    | 900    | 1500   | 200    | 300    |
| 70 |                                                                                     | Dehradun G.P.O.         | 1000   | 1500   | 2500   | 400    | 400    |
| 71 |                                                                                     | Nainital H.O.           | 480    | 700    | 1200   | 100    | 100    |
| 72 |                                                                                     | Kolkata G.P.O.          | 8000   | 12000  | 20000  | 2950   | 3000   |
| 73 | West Bengal                                                                         | Port Blair H.O.         | 250    | 400    | 700    | 50     | 100    |
| 74 |                                                                                     | Darjiling H.O.(Counter) | 1200   | 1800   | 3000   | 600    | 500    |
| 75 |                                                                                     | Durgapur H.O. (Counter) | 600    | 900    | 1500   | 300    | 300    |
| 76 |                                                                                     | Silliguri H.O.          | 8000   | 12000  | 20000  | 500    | 500    |
| 77 | 1 CBPO                                                                              | 1 CBPO (Delhi)          | 100    | 150    | 225    | 100    | 100    |
| 78 | 2 CBPO                                                                              | 2 CBPO (Kolkata)        | 100    | 120    | 200    | 100    | 100    |
|    | Total (A)                                                                           |                         | 162800 | 244200 | 407000 | 89600  | 92100  |
|    | DG's Complimentary Quota                                                            |                         |        |        |        |        |        |
| 79 | Director (Philately)                                                                |                         | 1800   | 1800   | 1800   | 1000   | 1000   |
| 80 | Supdt RSD Nashik                                                                    |                         | 600    | 900    | 1500   | 400    | 400    |
|    | Total (B)                                                                           |                         | 2400   | 2700   | 3300   | 1400   | 1400   |
|    | DG's Saleable Quota                                                                 |                         |        |        |        |        |        |
| 81 | Supdt. RSD Nashik                                                                   |                         | 8800   | 13200  | 22000  | 7500   | 7500   |
| 82 | e-Post Office                                                                       |                         | 28000  | 42000  | 70000  | 12500  | 10000  |
| 83 | Sr. Postmaster, Sansad Marg HPO, New Delhi<br>(Only for Annual Packs and Collector) |                         | 800    | 1200   | 2000   | 0      | 0      |
|    | Total (C)                                                                           |                         | 37600  | 56400  | 94000  | 20000  | 17500  |
|    | Grand Total (A+B+C)                                                                 |                         | 202800 | 303300 | 504300 | 111000 | 111000 |

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## Distribution of FDCs and Brochure

| Circle Name      | Name of Bureaus           | Total Demand of Brochures | Total Demand of FDCs |
|------------------|---------------------------|---------------------------|----------------------|
| Telangana        | Hyderabad                 | 250                       | 250                  |
| Andhra Pradesh   | Kurnool                   | 30                        | 100                  |
|                  | Vijaywada                 | 50                        | 200                  |
|                  | Visakhapatnam H.O.        | 60                        | 60                   |
| Assam            | Guwahati                  | 30                        | 60                   |
| Bihar            | Muzaffarpur               | 25                        | 50                   |
|                  | Patna                     | 100                       | 180                  |
|                  | Bodhgaya S.O.             | 100                       | 50                   |
|                  | Bhagalpur                 | 300                       | 300                  |
| Chattisgarh      | Bhilai 1 S.O.             | 50                        | 50                   |
|                  | Bilaspur H.O.             | 30                        | 40                   |
|                  | Raipur H.O.               | 180                       | 150                  |
| Delhi            | Sansad Marg H.O.          | 1000                      | 1000                 |
| Gujarat          | Ahmedabad G.P.O.          | 250                       | 350                  |
|                  | Rajkot H.O.               | 100                       | 150                  |
|                  | Vadodara H.O.             | 80                        | 150                  |
| Haryana          | Ambala G.P.O.             | 0                         | 60                   |
|                  | Gurgaon H.O.              | 100                       | 200                  |
| Himachal Pradesh | Shimla G.P.O.             | 100                       | 100                  |
| Jammu & Kashmir  | Jammu H.O.                | 30                        | 20                   |
|                  | Srinagar GPO              | 30                        | 20                   |
|                  | Leh H.O.                  | 10                        | 10                   |
| Jharkhand        | Jamshedpur H.O.           | 50                        | 50                   |
|                  | Ranchi G.P.O.             | 50                        | 50                   |
|                  | B Deoghar HO              | 30                        | 30                   |
| Karnataka        | Bengaluru G.P.O.          | 1000                      | 1300                 |
|                  | Belagavi H.O.             | 200                       | 250                  |
|                  | Mangaluru H.O.            | 200                       | 300                  |
|                  | Mysuru H.O.               | 180                       | 200                  |
| Kerala           | Calicut H.O.              | 100                       | 60                   |
|                  | Ernakulam H.O.            | 150                       | 300                  |
|                  | Thiruvananthapuram G.P.O. | 170                       | 250                  |
|                  | Thrissur H.O.             | 60                        | 80                   |
| Madhya           | Bhopal G.P.O.             | 200                       | 200                  |

*[Signature]*  
6/8/24



|               |                           |      |      |
|---------------|---------------------------|------|------|
| Pradesh       | Gwalior City S.O.         | 120  | 150  |
|               | Indore G.P.O.             | 250  | 250  |
|               | Jabalpur H.O.             | 100  | 100  |
| Maharashtra   | Mumbai G.P.O.             | 1000 | 1800 |
|               | Nagpur G.P.O.             | 50   | 50   |
|               | Nashik H.O.               | 100  | 100  |
|               | Panaji H.O.               | 60   | 250  |
|               | Pune H.O.                 | 400  | 700  |
|               | Aurangabad H.O. (Counter) | 120  | 150  |
| North Eastern | Agartala H.O.             | 20   | 40   |
|               | Aizawal H.O.              | 20   | 40   |
|               | Imphal H.O.               | 40   | 40   |
|               | Kohima H.O.               | 50   | 100  |
|               | Shillong G.P.O.           | 50   | 50   |
| Odisha        | Bhubaneswar G.P.O.        | 50   | 160  |
|               | Cuttack G.P.O.            | 100  | 160  |
|               | Sambalpur                 | 40   | 150  |
| Punjab        | Amritsar G.P.O.           | 30   | 150  |
|               | Chandigarh G.P.O.         | 35   | 260  |
|               | Jalandhar City H.O.       | 30   | 150  |
| Rajasthan     | Ajmer H.O.                | 100  | 100  |
|               | Jaipur G.P.O.             | 150  | 200  |
|               | Jodhpur H.O.              | 100  | 100  |
| Tamil Nadu    | Anna Road HO              | 500  | 800  |
|               | Coimbatore H.O.           | 200  | 350  |
|               | Madurai H.O.              | 300  | 300  |
|               | Pondicherry H.O.          | 25   | 100  |
|               | Tiruchirappalli H.O.      | 120  | 120  |
| Uttar Pradesh | Agra H.O.                 | 60   | 60   |
|               | Allahabad H.O.            | 50   | 70   |
|               | Kanpur H.O.               | 50   | 80   |
|               | Lucknow G.P.O.            | 150  | 180  |
|               | Varanasi H.O.             | 50   | 40   |
|               | Gorakhpur H.O.            | 50   | 50   |
|               | Bareilly H.O.             | 50   | 50   |
|               | Dehradun G.P.O.           | 50   | 50   |
| Uttarakhand   | Nainital H.O.             | 50   | 50   |
|               | Kolkata G.P.O.            | 800  | 1300 |
| West Bengal   | Port Blair H.O.           | 40   | 40   |

*[Handwritten signature]*  
16/8/14



|                               |                                     |              |              |
|-------------------------------|-------------------------------------|--------------|--------------|
|                               | Darjiling H.O.(Counter)             | 20           | 100          |
|                               | Durgapur H.O. (Counter)             | 150          | 200          |
|                               | Silliguri H.O.                      | 25           | 150          |
| 1 CBPO                        | 1 CBPO (Delhi)                      | 30           | 70           |
| 2 CBPO                        | 2 CBPO (Kolkata)                    | 0            | 40           |
| DG's Complimentary Quota      | Director Phil                       | 170          | 280          |
|                               | Supdt Nasik                         | 0            | 0            |
| DG's Saleable Quota           | E post office                       | 200          | 1000         |
|                               | Supdt Nasik                         | 0            | 0            |
| Sr Postmaster, Sansad Marg HO | Only for Annual Packs and Collector | 650          | 650          |
| <b>TOTAL</b>                  |                                     | <b>12100</b> | <b>18000</b> |

*[Signature]*  
16/8/14